

LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING
REGULAR MEETING

TUESDAY, 7:01 P.M.

AUGUST 27, 2013

MINUTES OF THE LICKING HEIGHTS LOCAL BOARD OF EDUCATION REGULAR MEETING HELD AUGUST 27, 2013.

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on August 27, 2013 at 7:01 p.m. at Licking Heights High School, 4000 Mink Street, Pataskala with Mr. Mark Loth, President, presiding.

Mr. Loth asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mr. Mark Loth, Mrs. Nicole Roth, Mr. Matt Satterwhite and Mr. Richard Wand.

The President presented the agenda and asked if there were any additions or deletions. There were no changes.

Resolution #08-13-168. ADOPTION OF THE AGENDA

Mr. Loth moves and Mr. Bagley seconds that the Board of Education adopts the agenda.

AYES: Loth, Bagley, Roth, Satterwhite, Wand
The President declared the motion carried.

Presentation of Prepared Remarks by the Public - None

Presentations:

- A. Update: New District Report Card
- B. Update: Student Enrollment
- C. Update: Board Goals and Objectives

Discussions:

A. Board Committees

Finance

- Need to meet mid-September

Building and Grounds

Discussed:

- Excursion purchase
- Signage at Athletic Fields
- Heating

- Roofing at Central and High School
- Boiler at Central
- Landscaping district wide
- Soccer fields

Treasurer's Report

- Budget Update
- Update on substitutes/pay (AESOP)

Resolution #08-13-169. CONSENT AGENDA

Superintendent recommends, Mr. Loth moves and Mr. Bagley seconds that the Board of Education approve the consent agenda – Item A through E. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

A. Approve the following Personnel Actions:

1. Resignations

- A. Emma Kitts, bus driver, Transportation, effective August 11, 2013.
- B. Tami Hatle, bus driver, Transportation, effective August 20, 2013.
- C. Arlanda Lewis-Twum, bus driver, Transportation, effective August 13, 2013.

2. Unpaid Leave of Absence(s):

- A. Cindy Morris, Bus Driver, Transportation, unpaid leave of absence on or about August 1, 2013 through November 11, 2013

3. Employment, Classified, 2013/2014

- A. Sandy Sumner, Server/Helper, Food Service, 4 Hours/189 Days/Level 1 at a Salary of \$10.89/hr; one (1) year contract effective August 21, 2013. (Replacing Karen Joseph)
- B. Karen Kean, Bus Driver, Transportation, 5 Hours/189 Days/Level 0 at a Salary of \$13.06/hr; one (1) year contract effective August 12, 2013. (Replacing Tami Hatle)
- C. Bonita Saunders, Bus Driver, Transportation, 3 Hours/189 Days/Level 0 at a Salary of \$13.06/hr; one (1) year contract effective August 12, 2013. (Replacing David Kidwell)

- D. Ross Rosenblum, Bus Driver, Transportation, 5 Hours/189 Days/Level 0 at a Salary of \$13.06/hr; one (1) year contract effective August 12, 2013. (Replacing Emma Kitts)
- E. Jenny Jones, Secretary II, LH North, currently on a continuing contract, 8 hours/204 days/ Level 4 at a salary of \$14.92, effective August 26, 2013. (Replacing Lori Browning)

Comment: Ms. Jones days will be prorated to 189 due to her August 26, 2013 start date.

- F. Jackie Hastilow, Transportation Assistant, Transportation, currently on a continuing contract, 4 hours/189 days/ Level 6 at a salary of \$14.15, effective August 12, 2013. (Requested transfer from fulltime custodian position to part time transportation assistant; replacing Judy Lewis)
- G. Charles Beatty, Custodian, Building and Grounds, 8/hours/260 Days/Level 0 at a Salary of \$12.19/hr; one (1) year contract effective August 6, 2013. (Open position after bidding was complete)
- H. Andre Walker, Bus Driver, Transportation, 8 hours/hours/189 Days/Level 0 at a Salary of \$13.06/hr; one (1) year contract effective August 12, 2013 (New position)

4. Employment – Certified, 2013 – All have been evaluated by their immediate Supervisor, per the negotiated agreement.

A. Three (3) Year Limited Contract

		<u>2012/13 Assignments</u>
Marianne Hall	LH North	5 th Grade

Comment: Marianne was placed on the June 18, 2013 board agenda under a one year contract and should be on a three year contract.

5. Employment – Summer Help, July 8, 2013 through July 11, 2013

- A. Krista Ackerknecht Technology \$12.19 per hour

6. Employment, Home Instruction Tutor, for a student who is unable to attend school, effective July 9, 2013 through August 8, 2013.

- A. Brian Dorsten, 5.5 hours, \$25.00 per hour plus mileage at the prevailing IRS rate.

7. Employment, Home Instruction Tutor, for a student who is unable to attend school, effective April 1, 2013 through July 26, 2013.

- A. Ann Karas, 45.5 hours, \$25.00 per hour plus mileage at the prevailing IRS rate.

8. Employment, Home Instruction Tutor, for a student who is unable to

attend school, effective the 2013/2014 school year.

- A. Karen Kruegar 5 hours per week, \$25.00 per hour plus mileage at the prevailing IRS rate.

9. Employment, Supplemental, 2013/2014

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Megan Beavers	Band Director	High	1	4	\$3,062
Meredith Smith	Choir Director	High	3	5	\$1,628
Meredith Smith	Music/Play Director (.5)	High	1	5	\$1,640
(Comment: Meredith is responsible for the vocal portion)					
Meredith Smith	Asst. Music/Play Dir. (.5)	High	2	5	\$1,176
(Comment: Meredith is responsible for the vocal portion)					
Dawne Conger	Grade Level Chair (3 rd)	South	3	12	\$1,737
Monica Jordan	Grade Level Chair (4 th)	South	3	9	\$1,683
Cassandra Solomon	Bldg. Technology	South	2	1	\$1,918

- B. Approve to amend Resolution #06-13-113 (B) to add additional days, August 31, 2013 through September 30, 2013 to Johnny Morrison's supplemental contract, at a cost not to exceed \$1,000 to supervise the following staff: custodial, grounds, maintenance and an administrative assistant.
- C. Approves the contract with Invo Health Care Associates, Inc. effective July 1, 2013 through June 30, 2014 for school psychology services at the rate of \$65.00/hr.
- D. Approve the following staff for New Teacher Orientation Coordinators, at a cost of \$25.00 per hour for 8 hours:

Lisa Painter
Jaimie Morris
Katie Guseman

- E. Approve the following High school staff to attend professional development training on August 14, 2013 for OTES training at a cost of \$25.00 per hour:

Christine Gottermeyer

Comment: This will be paid with Race to the Top (RTTT) monies.

AYES: Loth, Bagley, Roth, Satterwhite, Wand
The President declared the motion carried.

ACTION AGENDA

- A. Treasurer Recommendations

Resolution #08-13-170.

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves:

- a. Minutes of the July 9, 2013 Special Meeting
- b. Minutes of the July 22, 2013 Special Meeting
- c. Minutes of the July 29, 2013 Special Meeting
- d. Board reports
- e. Then & Now certificates

AYES: Loth, Bagley, Roth, Satterwhite, Wand
The President declared the motion carried.

Resolution #08-13-171.

Mr. Satterwhite moves and Mr. Wand seconds that the Board of Education approves to move the banking depository from Huntington National Bank to Park National Bank.

AYES: Satterwhite, Wand, Bagley, Loth, Roth
The President declared the motion carried.

B. Superintendent Recommendations

Resolution #08-13-172.

Mr. Loth moves and Mr. Wand seconds that the Board of Education approves the lease agreement between Licking Heights and the YMCA, as presented

AYES: Loth, Wand, Bagley, Roth, Satterwhite
The President declared the motion carried

Resolution #08-13-173.

Mrs. Roth moves and Mr. Satterwhite seconds that the Board of Education approves the following new certified positions.

1.0 FTE 3rd Grade Teacher

Comment: Position is due to increased student enrollment and new first grade position which was filled by the transfer of a current teacher 3rd grade teacher.

.50 FTE Social Studies Teacher

Comment: Position is due to increased student enrollment and enhanced student offerings.

.50 FTE Kindergarten Teacher

Comment: Position is due to increased student enrollment.

AYES: Roth, Satterwhite, Bagley, Loth, Wand
The President declared the motion carried

Resolution #08-13-174.

Mr. Loth moves and Mrs. Roth seconds that the Board of Education approves the following certified employees:

1. James Dodderer, .5 Social Studies position moving to fulltime Social Studies, LH High School, effective August 26, 2013 (Due to class size reduction and enhancement of student offerings)
2. Sarah Anderson, .6 music position moving to .85 music position, LH South/LH North, effective August 21, 2013 (Increased due to student enrollment)
3. Rachel Fout, .28 Art position moving to fulltime Art position, LH West effective, August 19, 2013 (Replacing Tricia Myers)
4. Kathleen Kane, Intervention Specialist, LH Central, 1 year contract/ 182 days at a salary of (B+ - Level 8, Exp. 9 years) \$44,844.00 effective the first day of the 2013/2014 school year. (Replacing Anna Kelly)
5. Ashley Wise, Intervention Specialist, LH Central, 1 year contract/ 182 days at a salary of (B - Level 0, Exp. 0 years) \$30,842.00 effective the first day of the 2013/2014 school year. (Replacing Aimee Wilson)
6. Anna-Lisa Wanack, 7th Grade Technology Teacher, LH Central, 1 year contract/ 182 days at a salary of (M - Level 7, Exp. 8 years) \$45,924.00 effective the first day of the 2013/2014 school year. (Due to class size reduction and enhancement of student offerings)
7. Christa Melrose, Kindergarten Teacher, LH West, 1 year contract/ 182 days at a salary of (B+ - Level 8, Exp. 9 years) \$46,417.00 effective the first day of the 2013/2014 school year. (Replacing Stephanie Stevens who moved to first grade)

AYES: Loth, Roth, Bagley, Satterwhite, Wand
The President declared the motion carried.

Resolution #08-13-175.

Mr. Loth moves and Mr. Wand seconds that the Board of Education approves the following donations:

1. COTC, donation of \$2,500 for football advertising.

AYES: Loth, Wand, Bagley, Roth, Satterwhite
The President declared the motion carried.

Resolution #08-13-176.

Mr. Wand moves and Mr. Bagley seconds that the Board of Education approves the Purchase of a Ford Excursion from Krieger Ford, at a cost not to exceed \$12,000.00
Comment: The current Ford Expedition will be taken out of service due to the age, mileage and condition of the vehicle.

AYES: Wand, Bagley, Loth, Roth, Satterwhite
The President declared the motion carried.

Resolution #08-13-177.

Mr. Loth moves and Mr. Satterwhite seconds that the Board of Education approves the release and waiver of claims regarding the Licking County Educational Service Center.

AYES: Loth, Satterwhite, Bagley, Roth, Wand
The President declared the motion carried.

Resolution #08-13-178.

Mr. Satterwhite moves and Mr. Bagley seconds that the Board of Education approves the following resolution:

Board Resolution Concerning Board Pick-Up of STRS Contributions

WHEREAS, Internal Revenue Service ("IRS") rulings and Chapters 3307 and 3309 of the Ohio Revised Code allow the Board to pick up all or a portion of the employee's share of mandatory STRS contributions for the superintendent, certificated/licensed administrators, in addition to the Board's share of such contributions, either as a fringe benefit pick-up or as a salary reduction pick-up;

WHEREAS, IRS Revenue Ruling 2006-43 has clarified that the Board is required to take formal action in order to maintain such a pick-up of employee contributions;

THEREFORE BE IT RESOLVED that the Licking Heights Local School District Board of Education reaffirms it will continue to pick up the percentage of the employee's share of mandatory STRS contributions for the existing superintendent, certificated/licensed administrators, as specified in previous Board resolutions and/or previously approved individual employment contracts, for their respective terms, in addition to the Board's share of such contributions.

WHEREAS, the Board of Education believes it is appropriate for administrators to pay some portion of the employee-required contributions to STRS;

WHEREAS, state law prevents reductions in compensation to administrators during their

contracts of employment;

THEREFORE, BE IT FURTHER RESOLVED by the Licking Heights Local School District Board of Education that the Board shall continue to pick up and pay as a fringe benefit the first ten percent (10%) of compensation required as a contribution to STRS for administrators employed under Section 3319.02 of the Ohio Revised Code. The amounts of required employee contributions exceeding such ten percent (10%) shall be treated as pre-tax contributions through the salary reduction method. The Board shall not pick up and pay the additional required employee contributions that are generated by such pick-up (sometimes called “pick up on the pickup”).

BE IT FURTHER RESOLVED that such contributions, if provided as a fringe benefit pick-up, although designated as employee contributions, will be paid by the Board and that the contributions on behalf of the employees in the groups that are subject to this action, although designated as employee contributions, will be paid by the Board in lieu of employee contributions.

BE IT FURTHER RESOLVED that such contributions, if provided as a salary reduction pick-up, although designated as employee contributions, will be treated as paid by the Board and that the contributions on behalf of the employees in the groups that are subject to this action, although designated as employee contributions, will be paid by the Board in lieu of employee contributions through the salary reduction method.

BE IT FURTHER RESOLVED that the employees in the groups that are subject to this action are not permitted from and after the date of the pickup to have any cash or deferred election right with respect to designated employee contributions and that such employees are not permitted to opt out of the pickup or to receive the contributed amounts directly instead of having them paid by the Board to STRS.

BE IT FURTHER RESOLVED that, effective immediately, this action shall apply with respect to all further such contributions for the superintendent, certificated/licensed administrators.

AYES: Satterwhite, Bagley, Loth, Roth, Wand
The President declared the motion carried.

Resolution #08-13-179.

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves the contract with Central Ohio Technical College for the 2013/2014 school year, as presented.

AYES Loth, Bagley, Roth, Satterwhite, Wand
The President declared the motion carried.

Resolution #08-13-180.

Mr. Bagley moves and Mr. Wand seconds that the Board of Education approves to amend resolutions #08-13-156 and #08-13-157 to include the interest cost for the four (4) year lease option of district computers.

AYES: Bagley, Wand, Loth, Roth, Satterwhite
The President declared the motion carried.

Presentation of Prepared Remarks by the Public - None

Superintendent Comments:

- A. Race to the Top – Regional representative has been assigned
- B. Thanks to those who attended the Convocation
- C. Start of school has gone fairly smoothly
- D. Title teachers will be coming to board
- E. Transportation issues are being worked through
- F. Technology is being rolled out
- G. Looking at supplementals
- H. Support organizations, Board policy. Will work with Anna and Melissa

Board Comments:

Mr. Satterwhite

- Congratulations on start of the school year
- “We Believe” poised to help district
- Attended some LCL (Licking County League) events
- Can we post athletic scores on website?
- Welcome to Tracy Russ – Anticipated New board member

Mrs. Roth

- School year off to a great start
- Transportation issues – audit?

Mr. Wand

- Scheduling issues at High School & Central – Both staffs great to get resolutions

Mr. Bagley

- Fantastic start to the year
- Welcome to new teachers
- Thanks for donations

Mr. Loth

- Reminder – Band competition – 17 bands attending
- All Fall sports underway

Resolution #08-13-181.

Mr. Loth moves and Mr. Bagley seconds that the Board of Education enters into Executive Session for the purpose of:

- X The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or

complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

_____ The purchase of property for public purposes or the sale of property at competitive bidding.

_____ Conference with the board's attorney to discuss matters which are the subject of pending or imminent court action.

 X Preparing for conducting, or reviewing negotiations or bargaining sessions with employees.

_____ Matters required to be kept confidential by federal law or rules or state statutes.

_____ Specialized details of security arrangements.

Tracy Russ, anticipated incoming board member, Derek Haggerty and Greg Scott, board attorneys were invited into executive session.

TIME: 8:20 p.m.

AYES: Loth, Bagley, Roth, Satterwhite, Wand
The President declared the motion carried.

Richard Wand left the meeting at 9:30 p.m.

All who entered the Executive Session returned to regular session at 10:19 p.m.

ADJOURNMENT

Resolution #08-13-182.

Mrs. Roth moves and Mr. Bagley seconds to adjourn the Board of Education meeting at 10:20 p.m.

AYES: Roth, Bagley, Loth, Satterwhite, Wand
The President declared the motion carried.

PRESIDENT

TREASURER

BOARD APPROVED: SEPTEMBER 17, 2013